Terms of	31 May	June	July	August	September	October	November	December	January	February	March	April
Reference	2022	2022	2022	2022	2022	2022	2022	2022	2023	2023	2023	2023
Training	Governance	Training –	Corporate		Counter fraud			Financial	Corporate		Counter fraud	
	and Audit	Organisational	complaints					management	complaints &			
	Committee	Knowledge /	and the					& accounting	complaints			
	Induction	Committee Role	complaints					/ External	handling			
	Training	& Function	handling					audit /	process /			
			process /					Values of	Governance			
		Financial	Governance /					good	/			
		management &	Performance					governance	Performance			
		accounting /	management						management			
		External audit /	and						&			
		Values of good	performance						performance			
		governance	monitoring						monitoring &			
			and reporting						reporting			
			process						process			
Governance	Election of		Local Code of		The Annual Review	Scrutiny	Achieving Better		Annual	Update on the	Council	
& Assurance	Chair & Vice		Corporate		of Performance 2021-	Annual	Together		Complaints	Council's	partnerships	
	Chair		Governance:		22 (including Self-	Report			Report	transformation	(Governance)	
			Framework of		Assessment Report)	2021-22.	Council's			programme,		
	Appointment		Assurance				transformation		Public	including		
	of				Public Services		strategy and		Participation	governance		
	Committee		Overview of		Ombudsman f or		goals		Strategy			
	Member on		Governance &		Wales Annual letter							
	Annual		Assurance		to the Council for the							
	Governance		arrangements		period 2020-21							
	Group		 Partnerships 									
			&									
	Annual		Collaborations									
	Governance											
	Statement		Workforce									
	2021/22		Strategy									
			Update									
	Draft											
	Governance		Update									
	& Audit		Report –									
	Committee		South West									
	Annual		Wales CJC									
	Report											
Internal	Internal	IA Quarter 4	Annual Report		IA		Fundamental			IA	IA Annual	IA Charter
Audit	Audit	Monitoring	of School		Recommendation		Audits –			Recommendation	Plan	2023/24
	Annual	Report	Audits 2021-		Tracking Report –		Recommendation			Tracking Report	Methodology	
	Report		22		IA		Tracker Report			- Q3	Report	IA Strategy
	•	Service									2023/24	& Annual
		Centre –			Q1Recommendations					IA Q 3 Monitoring		Plan
		Accounts	Internal Audit		Tracker		IA			Report	Draft IA	2023/24
		Receivable	Report -				Recommendation				Annual Plan	
		Update.	Accounts		IA Quarter 1		Follow-up Report			Management of	2023/24	
		'	Receivable		Monitoring		– Q2			Absence Update		
		FOI/SAR/EIR	Action Plan.		Report					- 1		
		Audit Update			r · · ·		IA Q 2 Monitoring			Employment of		

Governance & Audit Committee Workplan 2022/23 Appendix 1

		001	CHIAILCE & Addit Collin	nttoc vvontp	Juli 2022/20		Appendix i			
	IA Recommendation Tracking Report Q4		Management of Absence Update Employment of Agency Staff							
Risk Management & Performance			Q1 Risk Monitoring Report		Q2 Risk Monitoring Report	The Annual Review of Performance 2021-22 (including Self- Assessment Report)		Q3 Risk Monitoring Report		Q4 Risk Monitoring Report
Counter Fraud		Internal Audit Section – Fraud Function Annual Report 2021/2022 Internal Audit Section – Fraud Function Anti- Fraud Plan for 2022/23			Corporate Fraud – Six Month Update					
Operational matters / key risks		Complaints Report – 6 Month Update.	Update on Internal Control Environment – Director of Education		Update on Internal Control Environment - Director of Social Services / Director of Finance			Update on Internal Control Environment – Director of Place		Update on Internal Control Environment – Director of Corporate Services
External Audit	Audit Wales Work Programme and Timetable – City and County of Swansea Council. Audit Wales – 2022 Audit Plan		Audit Wales Work Programme and Timetable – City and County of Swansea Council. Assurance Risk Assessment (ARA) progress update letter	Joint Presentation - Audit of the Council's coming out of COVID activities		Audit Wales Work Programme and Timetable – City and County of Swansea Council.		External Audit Annual Letter Public Sector Readiness for Net Zero Carbon by 2030	Audit Wales Work Programme and Timetable – City and County of Swansea Council. Audit Wales Annual Summary	
Financial Reporting								_		

Reports Carried Over to 2023-2024 Municipal Year

Terms of Reference	Report Title
Governance & Assurance	Appointment of Committee Member on Annual Governance Group